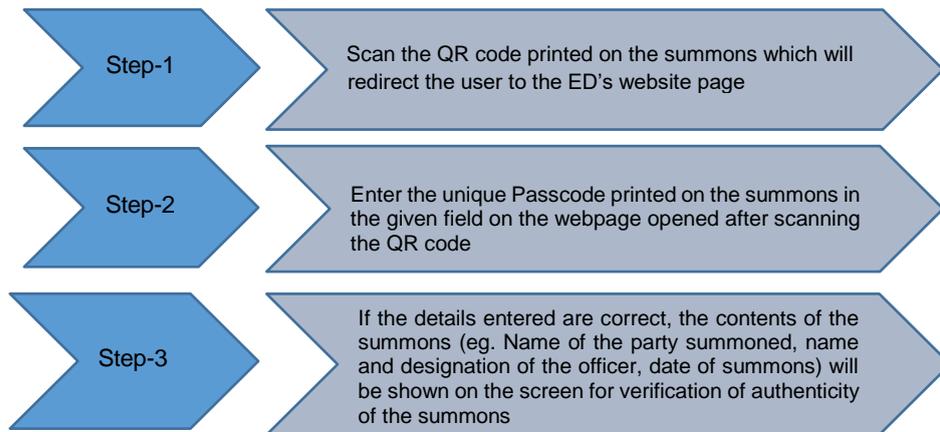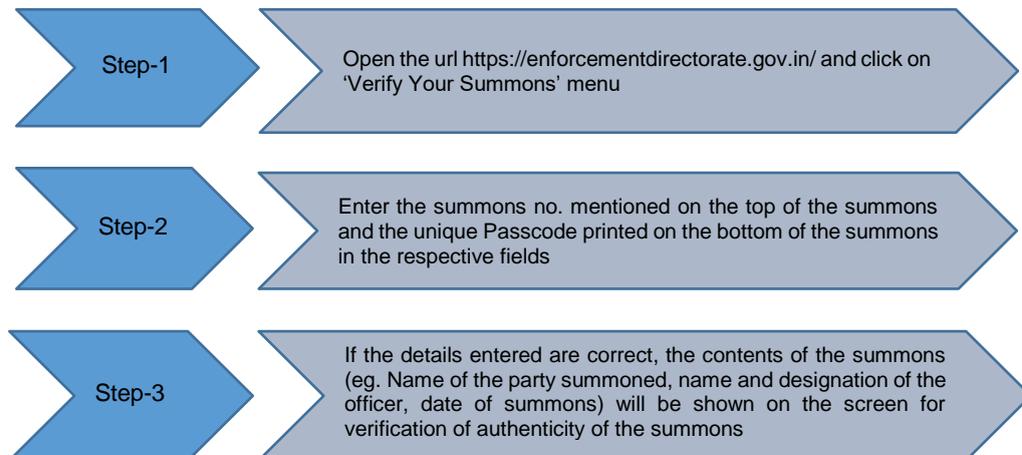# Procedure for verification of summons

Directorate of Enforcement has implemented a mechanism of generating summons through the system which bears QR code and a unique Passcode at the bottom of the summons. Officials of ED have been instructed to issue summons only through the system except in certain exceptional circumstances. It may also be noted that the summons generated from the system shall be duly signed and stamped by the official issuing the summons and shall also contain his/her official email id and the phone number for correspondence purpose.

2.   The receiver of the summons can verify the authenticity of the summons by following any of the two procedures mentioned below-

(i)   Verification by scanning QR code: The following steps are required to be followed for verification of the authenticity of the system generated summons by scanning the QR code-

Step-1	Scan the QR code printed on the summons which will redirect the user to the ED's website page
Step-2	Enter the unique Passcode printed on the summons in the given field on the webpage opened after scanning the QR code
Step-3	If the details entered are correct, the contents of the summons (eg. Name of the party summoned, name and designation of the officer, date of summons) will be shown on the screen for verification of authenticity of the summons

(ii)   Verification by entering details of summons: The following steps are required to be followed for verification of the authenticity of the system generated summons by entering the details of summons on the official website of ED

Step-1	Open the url https://enforcementdirectorate.gov.in/ and click on 'Verify Your Summons' menu
Step-2	Enter the summons no. mentioned on the top of the summons and the unique Passcode printed on the bottom of the summons in the respective fields
Step-3	If the details entered are correct, the contents of the summons (eg. Name of the party summoned, name and designation of the officer, date of summons) will be shown on the screen for verification of authenticity of the summons

3.   Verification of the authenticity of the system generated summons can be done after 24 hours of summons issuing date (excluding public holidays, Saturdays and Sundays).

4.   The summons which could not be generated through system can be verified by contacting the designated point of contact over telephone or email as per details given below-

Description	Details
Name of contact person	Sh. Rahul Verma
Designation	Assistant Director
Address	Directorate of Enforcement (ED), A - Block, Pravartan Bhawan, APJ Kalam Road, New Delhi - 110011
Email ID	adinv2-ed[at]gov[dot]in
Phone No.	011-23339172